

Handy hints guide

Schools Water Efficiency Program (SWEP)

Find leaks, save water and promote water education in your school

DAILY CHECKS Here are some simple ways to reduce water losses as well as greenhouse gas emissions at your school.



Check your school's SWEP web page on a daily basis to make sure you stay on top of all your water and electricity usage.



Check that none of your taps or drinking fountains are dripping. If they are, get them fixed.



Make sure whoever locks up of an evening checks the staff and student toilets for running/leaking cisterns.



At the end of the day, check that your PC's, printers, photocopiers and other standby appliances are turned off at the wall.



Turn off the lights when you leave a classroom. If it's bright outside, think about whether you need the lights on at all during class.

PRE-HOLIDAY CHECKS These simple tips are great ideas to reduce water and electricity use throughout the school holidays.



Hot water services use water and electricity. Turning them off through the holidays saves water and electricity, and prolongs the life of the unit.



Evaporative air conditioners can waste water even when turned off. Have the units serviced regularly to ensure the unit operates efficiently, saving water and electricity.



If your school has multiple fridges, consolidate the contents into just one or two so you can turn the others off to save electricity.



Turning off devices and appliances at the wall, instead of at the unit, saves electricity.



Nominate someone to check SWEP on a regular basis during the holidays. The SWEP team will periodically send alert emails when high or unusual usage is detected.



Schools that involve their students in monitoring water consumption (i.e. using SWEP) are up to seven times more efficient!